

Addendum #4

Behavioral Support Staff

Issue Date: Thursday, October 31, 2024

Bids Due: Thursday, November 7, 2024

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1. What would be the volume of the Job Positions?

Volume of positions is determined by changes in ongoing student and classroom needs.

2. On the RFP document, there are three job titles mentioned and in the price format only one field is given. Does that mean we need to provide a single rate, no matter how many (Job positions) staff we provide. If so, let us know about the volume of the job positions.

Please provide different rates for different positions

3. On what basis are we supposed to provide pricing on the Fee schedule page?

Please provide pricing based on job position (refer to question #2)

4. Have the current providers met your needs for Behavior Support Services?

a. We currently have no dedicated contracted providers; we are seeking to engage multiple providers

5. What are the names of your current vendors providing Behavior Support Services to the district?

a. Refer to question #4

6. What are the current bill rates for each of the vendors providing Behavior Support Services to the district?
 - a. **Refer to question #4**
7. What are the total numbers of contracted behavior staff providing services in the district?
 - a. **Refer to question #4, varies due to changes in ongoing student and classroom needs.**
8. Approximately how many behavior staff members does the district anticipate needing?
 - a. **Varies due to changes in ongoing student and classroom needs.**
9. Will these positions be full-time or part-time?
 - a. **Strong preference for full time but will accept part time**
10. Does the district reimburse the contracting company separately for mileage for travel between school sites?
 - a. **No**
11. Is the travel time and mileage from school to school billable?
 - a. **No**
12. Are you looking to contract with multiple vendors or a single vendor?
 - a. **Multiple vendors**
13. Do you have a preference for local vendors?
 - a. **No**
14. Is it acceptable to bid a bill rate range?
 - a. **No- please refer to question #2**
15. Also, we will receive the addendum via email or will it be posted to your website?
 - a. **All questions and answers will be posted to the PPSD website and Bidnet platform.**
16. Section III: Required Qualifications on page 13 of the RFP lists two roles: Board Certified Behavior Analyst and/or Registered Behavior Technicians. Addendum 2, however, contains Bid Form 3: Pricing that allows us to enter just one value for each year. If we want to apply for both the job roles, how can we provide separate hourly rates in the format provided?
 - a. **Please provide pricing (labor rate) for each job role**

17. Could you kindly specify the required number of Board-certified Behavior Analysts and Registered Behavior Technicians for this solicitation?

a. This varies due to changes in ongoing student and classroom needs.

18. Could you clarify if we should provide a combined hourly rate for the required providers on the pricing sheet?

a. Please provide different hourly rates depending on employee type, role.

19. Could you also confirm the required insurance policies and coverage limits that a contractor must maintain for this solicitation?

a. Errors & Omissions insurance plus General Commercial Liability coverage of one million dollars per incident with \$ two million aggregate claims.

20. Additionally, if there is an incumbent providing the requested Behavioral Support Staff services, will the School District share the incumbent's hourly bill rates for Board-Certified Behavior Analysts and Registered Behavior Technicians?

a. We currently have no dedicated contracted providers; we are seeking to engage multiple providers